

UPCS Inspection Training Registration Form

sponsored by:



TRAVOIS[™]
Asset Management

Training conducted by The Inspection Group, Inc.

Wednesday, April 13–Thursday, April 14, 2011

Four Points by Sheraton in Kansas City, Mo.

Fee: \$250/per person includes all materials, lunch and refreshments over two days

(Discounts of \$10 per person are available for four or more attendees from the same agency.)

Name of organization

Name of contact person

Attending training? yes/no

Street address

City

State

Zip

Phone #

Fax #

E-mail address

Please list other attendees from the same organization below.

Last name

First name

Position/title

Last name

First name

Position/title

Last name

First name

Position/title

Last name

First name

Position/title

Make checks payable to Travois
Asset Management LLC.
Return form and payment
by **Tuesday, March 29** to:

Travois Asset Management
Attn: Dena Campbell
310 W. 19th Terrace
Kansas City, MO 64108

Or fax to 816-994-8974, and we
will send an invoice.

Hotel information:

Four Points by Sheraton Kansas City Airport
11832 NW Plaza Circle
Kansas City, MO 64153
phone: 816-464-2345

The group rate is \$85/night + tax. Breakfast
is included in the rate. Call and mention
“Travois” by **March 29** for discounted rate.

Questions?

Contact Dena at
816-994-8970 or
dcampbell@travois.com

conducted by:



Syllabus for Uniform Physical Conditions Standards training

Wednesday, April 13–Thursday, April 14

Four Points by Sheraton in Kansas City, MO

Sponsored by Travois Asset Management

Class Training Day #1

8:30–9 a.m.	Registration, distribution of materials and networking session
9–9:30 a.m.	Orientation/Introduction to the Protocol/ History/Agenda
9:30–10:15 a.m.	Health and Safety Protocols (relevant to all inspectable areas)
10:15–10:35 a.m.	Mid-morning Break
10:35–11 a.m.	Health and Safety Protocols (relevant to all inspectable areas) continued
11 a.m.–12 p.m.	Definitions – "Property Site" inspectable area
12–1:15 p.m.	Lunch Break
1:15–2:30 p.m.	Definitions – "Building Exterior" inspectable area
2:30–3 p.m.	Definitions – "Building Systems" inspectable area
3–3:20 p.m.	Mid-afternoon Break
3:20–4:30 p.m.	Definitions – continuation of "Building Systems" inspectable area
4:30– 5 p.m.	Instructors will be available for further discussions (individual needs)

Class Training Day #2

8:30– 9 a.m.	Review/(What's it all about?) Site; Systems and Exterior areas review
9–10:15 a.m.	Definitions – "Dwelling Units" inspectable area
10:15–10:30 a.m.	Mid-morning Break
10:30 a.m.–12 p.m.	Definitions – continuation of "Dwelling Units" inspectable area
12–1:15 p.m.	Lunch Break
1:15–2:30 p.m.	Definitions –"Common Areas" inspectable areas
2:30–3 p.m.	Review/special & scheduling issues/additional picture exhibits
3:00–3:20 p.m.	Mid-afternoon Break
3:20–4 p.m.	Testing Process
4–4:30 p.m.	Self-test scoring with final review process
4:30 p.m. ———	Class ends (award of Certificates of Completion)

Notes: The Inspection Group, Inc. reserves the right to update, modify and change the contained information as necessary. Cancellation policy: In the event of a cancellation through Tuesday, March 29, Travois will retain \$10 to cover its costs and will refund the remaining registration fee. Any cancellations made after Tuesday, March 29, will not be refunded. Substitutions may be made by contacting Dena Campbell at 816-994-8970 or dcampbell@travois.com. A vegetarian lunch option is available. Please note this on the registration form, if desired.