



Uniform Physical Conditions Standards (UPCS) Training

Tuesday, July 26–Wednesday, July 27

Tulalip Resort Casino in Tulalip, WA

Sponsored by Travois Asset Management

The course will benefit those employed in the following housing fields: executive staff, occupancy specialists, resident services, maintenance and any other staff involved in the day-to-day management of rental housing projects, especially those working with the Low Income Housing Tax Credit (LIHTC) program.

The class covers the use and implementation of UPCS inspection protocols. Participants will learn property profile and building information, defect determination, health and safety categories and life-threatening hazards.

Each attendee will receive:

- UPCS Training Manual
- UPCS Guide
- Certificate of Completion
- Break refreshments each day

Class Training Day #1 – Tuesday, July 26

8:30–9 a.m. Registration

9–9:30 a.m. Orientation/Introduction to the Protocol/
Program Impact Issues

9:30–10:15 a.m. How the UPCS protocol affects LIHTC

10:15–10:30 a.m. Mid-morning Break

10:30–11 a.m. Health and Safety Protocols (relevant to all
inspectable areas)

11 a.m.–12 p.m. Definitions – "Property Site" inspectable area

12–1 p.m. Lunch Break

1–3:15 p.m. Definitions – "Site" inspectable area

2:30–2:45 p.m. Mid-afternoon Break

2:45–3:30 p.m. Definitions – "Building Systems" inspectable
area

3:30–4:30 p.m. Instructor will be available for continued
discussions (individual needs)

Class Training Day #2 – Wednesday, July 27

8:30– 9:30 a.m. Review/(What's it all about?) Site; Systems
and Exterior areas review

9:30–10:15 a.m. Definitions – "Dwelling Units" inspectable
area

10:15–10:30 a.m. Mid-morning Break

10:30 a.m.–12 p.m. Definitions – continuation of "Dwelling
Units" inspectable area

12–1 p.m. Lunch Break

1–2:15 p.m. Definitions –"Common Areas" inspectable
areas

2:15–2:30 p.m. Review/special issues/additional picture
exhibits

2:30–2:45 p.m. Mid-afternoon Break

2:45–4:15 p.m. Review /Q & A period

4:15 p.m. Class ends (award of certificates of
completion)

Cancellation policy: In the event of a cancellation through Monday, July 18, Travois will retain \$10 to cover its costs and will refund the remaining registration fee. Any cancellations made after Monday, July 18 will not be refunded. Substitutions may be made by contacting Katie Dosenbach at 816-994-8970 or katie@travois.com.

For more information and hotel reservation information, visit <http://travois.com/news-events/training-information/upcs-inspection-training/>